



## Silent Auction Donation Commitment

Housing Crisis Center's Patriot Party  
Friday, November 9th, 7 – 10pm  
The Stoneleigh Hotel

Name as it should appear in credits \_\_\_\_\_

Company \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_

Daytime phone \_\_\_\_\_ Evening phone \_\_\_\_\_

Email \_\_\_\_\_

### Donated Item

Name of Item Donated: \_\_\_\_\_

Cost or Value: \_\_\_\_\_

Complete Description of Item:\* \_\_\_\_\_

\_\_\_\_\_

\*If your item contains multiple services or products please complete a form for each item.

### Service or Gift Certificate Information Requirements

If you are donating a gift certificate for a service, please include the following information in the certificate or letter.

- Name of product or service
- Description of what is included and what is excluded
- Name of person to contact for further information
- Name, address and full contact information for you or your company
- Instructions on how to redeem item
- Include any additional information such as a photo or description brochure as appropriate
- Date of expiration

To be included in promotional material, sponsorship donations must be received by October 19, 2012.

Questions regarding donating items for auction can be directed to Kathryn Jacob, Executive Director, Housing Crisis Center @ 214.828.4244 ext 113 or [kjacob@hccdallas.org](mailto:kjacob@hccdallas.org)

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To purchase additional tickets: Please reserve \_\_\_\_\_ tickets at \$150 each.

My check for \$\_\_\_\_\_ is enclosed, made payable to Housing Crisis Center.

Please charge my contribution of \$\_\_\_\_\_ to my \_\_\_\_\_ MasterCard \_\_\_\_\_ Visa \_\_\_\_\_ Amex

Account # \_\_\_\_\_ Exp. Date \_\_\_\_\_

Signature of cardholder \_\_\_\_\_ Date \_\_\_\_\_

Thank you for your generous support of Housing Crisis Center, a 501 (c)(3) not-for-profit organization.  
For more information, contact Kathryn Jacob at [kjacob@hccdallas.org](mailto:kjacob@hccdallas.org) or call 214.887.9044.